To complete your application, please note the following steps:

1. Submit your application form to the University of Calgary - Qatar Admissions office. Please include the following:
   • Steps One to Four of the attached application
   • Two passport-sized photos
   • Copy of your passport and your national identification card

2. Arrange for your all academic records to be sent directly to the UCQ Admissions office. You will need to submit the following documents:
   • Official higher secondary exams transcript and certificate
   • Official transcripts from any university or college you have attended. Even if you did not complete the program or the course work is not related to the field of nursing you are still required to submit the transcripts.
   • Any official test score results from TOEFL or CAEL or IELTS

If the original language of your transcripts is not English you must also arrange for official English translations to be sent as well. We recommend translations be completed at the Ministry of Interior.

All documents should be addressed to:
Student Services
University of Calgary - Qatar
Al Rayyan Campus
Al Forousiya Road, Opposite Horse Race Track
P.O. Box 23133 Doha, Qatar

Important!
You can submit your application form before you submit all your academic records. Don’t wait until you have all of your transcripts or certifications to submit your application form.

What happens next?
Once all the required documents have been received, Student Services will evaluate your completed file and make a recommendation regarding your admission. If you are not granted admission directly to a degree program, you will be considered for the Open Studies Transition program. The submission of the required information or having sponsorship does not guarantee admission.

If you have any questions about the application for admission or entry requirements to the program, please contact Student Services at 4406.5222 or via email ucqadmit@ucalgary.ca.
I am applying for  □ Fall Semester 20___  □ Winter Semester 20___

I learned about UCQ from  □ Newspaper Ad  □ News Article  □ Villagio Ad  □ Family Member
□ High School Counsellor  □ Internet Search  □ Other ________________________________

PERSONAL INFORMATION

Legal name (as per passport): □ Mrs. □ Ms. □ Miss □ Mr.

<table>
<thead>
<tr>
<th>First Name</th>
<th>Second/Middle Name</th>
<th>Third/Middle Name</th>
<th>Family Name</th>
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Previous Name (if applicable): __________________________________________

Birth Date (Year/Month/Day): ___________________________________________

Place of Birth: _______________________________________________________

Immigration Status

□ Qatari Citizen (hold Qatar passport)  □ Qatar Work Visa
□ Qatar Resident Permit holder  □ Qatar Family Visa

Country of Passport (if not Qatar): _______________________________________

Nationality: _________________________________________________________

My studies at the UCQ are sponsored by: _________________________________

CONTACT INFORMATION

Email address: _______________________________________________________

Mobile Phone: _______________________________________________________  

Home Phone: ________________________________________________________

Mailing Address: ____________________________________________________

P.O. Box: ___________________________________________________________

City: ________________________________  Postal Code: ______________________

Country: ________________________________
SECONEDARY (HIGH SCHOOL) EDUCATION

Have you completed or do you expect to complete the International Baccalaureate (IB) Program?

☐ Yes  ☐ No

List all the school(s) you attended for the final three years of secondary school (high school):

School Name: ________________________________

Location of School (Country): ________________________________

Attended from (Year/Month): ____________  Attended to (Year/Month): ______________

Graduating Diploma/Certificate (if received): ________________________________

School Name: ________________________________

Location of School (Country): ________________________________

Attended from (Year/Month): ____________  Attended to (Year/Month): ______________

Graduating Diploma/Certificate (if received): ________________________________

List all the subjects that you completed in the final year of secondary school, as well as any courses you are currently enrolled in, and any subjects that you plan to complete before you attend the University of Calgary - Qatar:

<table>
<thead>
<tr>
<th>Subject Name/Number</th>
<th>Final Grade % (if known)</th>
<th>Date of Completion</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Year</td>
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</table>
STEP TWO

APPLICATION FOR ADMISSION

POST SECONDARY EDUCATION

Important! You are required to report every post-secondary institution that you have been registered as a student. Even if you did not complete your studies at the school or the course work you completed is not related to the field of nursing, you must record your attendance below. Failure to report all universities or colleges will result in the cancellation of your application.

Please list all the universities or colleges you are attending or have attended:

**School Name:**

<table>
<thead>
<tr>
<th>Location of School (Country):</th>
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<tr>
<td>Attended from (Year/Month):</td>
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<td>Attended to (Year/Month):</td>
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<tr>
<td>Graduating Diploma/Certificate (if received):</td>
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<td>Graduating Diploma/Certificate (if received):</td>
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<td></td>
</tr>
<tr>
<td>Graduating Diploma/Certificate (if received):</td>
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</tbody>
</table>

If you are currently attending a university or college, please list the courses you are now taking:

<table>
<thead>
<tr>
<th>Subject Name/Number</th>
<th>Subject Name/Number</th>
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DECLARATION OF APPLICANT

I understand that this information is collected for the purposes of determining my admissibility to the University of Calgary-Qatar (UCQ), and may also be shared with Canadian Agencies in accordance with legislation governing post-secondary education in Canada. This information will form part of the student record and will be disclosed to relevant University of Calgary academic and administrative units. If granted an award, pertinent information may be released to award donors, high schools, funding bodies, and used for University of Calgary - Qatar promotional purposes. Specific data elements will be disclosed to the Students’ Associations in Calgary in accordance with contractual agreements since University of Calgary - Qatar students are members of either the undergraduate or graduate student’s associations.

At the University of Calgary - Qatar the following information is defined as the student’s public record: name, dates of registration and graduation, faculty of registration, and degree/diploma awarded. All other data is considered confidential and will be used and disclosed in accordance with privacy legislation. If you have any questions or concerns about the collection of, or use of this information, please contact the Director of Student Services, University of Calgary - Qatar.

With regard to this application, I certify that the information provided is true and complete in all respects. I understand that falsifying or omitting documents or omitting information on this application will result in immediate dismissal from the University. Falsified documents may be referred to the appropriate authorities for prosecution. Information on falsified documents may be shared with the Association of Universities and Colleges of Canada. Completion of this application gives express permission to the University of Calgary - Qatar to request from other institutions any applicant’s transcripts in addition to those already submitted. The University reserves the right to reject applicants for admission or cancel any admission ruling, even if entrance requirements have been technically met, on the basis of their overall academic records or on the basis of grounds that, in the opinion of the University are reasonable in the circumstances. I have read and understand this applicant declaration, and if admitted to the University of Calgary - Qatar, I agree to comply with all the rules and regulations.

In addition, if I have provided sponsorship information on this application form, I hereby authorize the University of Calgary-Qatar to release the details of my academic record, including grades, to the sponsoring agency.

______________________________
Signature of Applicant

______________________________
Date (YY/MM/DD)
CONFIDENTIAL STUDENT RECORD ACCESS WAIVER FORM (OPTIONAL)

The University of Calgary has a Policy on the Confidentiality of Student Records that was approved by General Faculties Council in 1989 and is in compliance with both federal and provincial legislation which deal with privacy and confidentiality matters. This policy defines what information is considered public and who has access to student records. All students have the opportunity to view their own record excluding file memos marked as confidential and information which was provided in confidence (either explicitly or implicitly). Students will be permitted to view such files under conditions which prevent any alteration or mutilation of the file or its contents and in the presence of a supervisor. This includes both Registrar’s and Faculty/Department office files.

At the University of Calgary - Qatar the following information is defined as the student’s public record: name, dates of registration and graduation, faculty of registration, and degree/diploma awarded. All other data is considered confidential and will be used and disclosed in accordance with the Policy on Confidentiality of Student Records legislation.

Confidential records include but are not limited to:

- Information contained on a completed application form
- Official and unofficial copies of education transcripts
- Courses in which a student is enrolled
- All grades, both final and on individual assignments
- English language proficiency exam results (e.g. CAEL, TOEFL)
- Sponsorship information

However, in keeping with the Confidentiality Policy, students can authorize the University of Calgary-Qatar to release the student’s confidential record to named individual(s) by completing this Waiver Form. This Waiver Form will be kept on file by the University of Calgary - Qatar and no confidential information will be released to any non-University of Calgary - Qatar person unless that individual is specifically named on this form.

Please see step three regarding confidential record access for your sponsoring agency

Completion of this Confidential Student Record Access Waiver Form authorizes the University of Calgary-Qatar to provide details of the student’s confidential academic record, including grades to:

Name: ________________________________ Relationship: ________________________________

Name: ________________________________ Relationship: ________________________________

I have read and understand this Confidential Student Record Access Waiver Form, and I agree to comply with all the rules and regulations.

_________________________ 
Signature of Applicant