

Appointment of Graduate Supervisor/Co-Supervisor (Without Privileges)

This information is collected under the Freedom of Information and Protection of Privacy (FOIP) Act to assess the recommendation for the appointment of a supervisor without a Continuing Board appointment and will form part of the student and supervisory records. Questions about the use of this information should be directed the FOIP Advisor, Faculty of Graduate Studies (403) 220-4938.

<i>Name of Student</i>	<i>UCID</i>	<i>Program of Study</i>	<i>Name of Proposed Supervisor</i>
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The [Graduate Student Supervision Policy, Section 4.5](#) permits appointment of a qualified individual to serve as a Supervisor on a case-by-case basis. A Co-Supervisor with unlimited supervisory privileges at the University of Calgary must be appointed in such cases. Qualified individuals may serve as Co-Supervisor.

Application is for:

- Supervisor (without supervisory privileges)
- Co-Supervisor (without supervisory privileges)

2 items must accompany this form: 1) A memo indicating the rationale for the selection of an individual who does not have a continuing board appointment. 2) A curriculum vitae for that individual

To be completed by the proposed supervisor/co-supervisor:

- I understand that the maximum time period for this student's degree program is _____ years and I am available and prepared to provide supervision for this period.
- If I am not normally, or do not plan to be present on campus, a plan for student/supervisor communication is on file in the program office.
- Funding for the student over the course of his/her program has been discussed with the Graduate Program Director, and details are on file in the program office.
- I am familiar with the expectations of the graduate program in which the student is enrolled, the relevant Faculty of Graduate Studies regulations, and the [Best Practices for Graduate Supervisors](#) at the University of Calgary
- I am aware that _____ will serve as the students co-supervisor/supervisor, and I have discussed a plan for co-supervision with this individual
- I recognize that approval for supervision/co-supervision of this student does not extend to approval for supervision of other students.

<i>Proposed Supervisor (Print)</i>	<i>Signature</i>	<i>Date</i>
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We have discussed and verified the above with the proposed supervisor/co-supervisor.

<i>Supervisor/Co-Supervisor (Print)</i>	<i>Signature</i>	<i>Date</i>
<i>Graduate Program Director (Print)</i>	<i>Signature</i>	<i>Date</i>

Duration of appointment of proposed supervisor: _____

Up-to-date curriculum vitae for proposed supervisor and memo with rationale attached

I agree to the supervisory arrangements outlined above.

<i>Student (Print)</i>	<i>Signature</i>	<i>Date</i>
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Faculty of Graduate Studies Approval

<i>Associate Dean (Print)</i>	<i>Signature</i>	<i>Date</i>
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