



This form is designed to promote early awareness of intellectual property issues thereby minimizing problems that may arise later. Each graduate student in a thesis-based program, and their supervisor, should complete and sign this form at the beginning of the research training. Students in course-based master's programs should complete the form with their graduate program director (or supervisor if relevant). If a student's research is supported by industrial contract(s), the Office of Research Services has an intellectual property agreement that must also be signed. Similarly, if the research may lead to major inventions or commercialization, the student and supervisor should consider signing a formal agreement, in consultation with the graduate program, the Faculty of Graduate Studies, and/or the Office of the Vice-President, Research.

SECTION 1: To be completed by the student

Name _____ Student No. _____

Degree sought _____ Program _____

Supervisor _____

SECTION 2: To be completed by the student

Have you read the [University of Calgary's Intellectual Property Policy](#) and discussed it with your supervisor?

Yes () No ()

1. Have you read [A Guide to Intellectual Property for Graduate Students and Postdoctoral Scholars, Canadian Association](#) for Graduate Studies and discussed it with your supervisor?

Yes () No ()

2. Have you read [Graduate Student FAQs regarding the University of Calgary's Intellectual Property Policy](#) and discussed it with your supervisor?

Yes () No ()

3. Have you read the [university's policy on Conflict of Interest](#) and discussed it with your supervisor?

Yes () No () Not applicable ()

4. Have you discussed intellectual property issues that may arise in the course of your studies (for example, authorship in publications, order of authors) with your supervisor?

Yes () No ()

5. Is your academic research going to be funded by a third party, for example through an industrial research contract or by one of your Supervisor's research grants?

Yes () No ()

6. If the answer to question 5 is yes, have you discussed with your supervisor the impact this may have on ownership of data and intellectual property, and possibly a delay in the publication of your thesis?

Yes () No () Not applicable ()

7. If you work at the University of Calgary on a project that does not form part of your thesis or academic program, have you discussed intellectual property and publication with your supervisor?

Yes () No () Not applicable ()

8. If you work in a teaching hospital, research institute, or other institutions affiliated with the University of Calgary, have you discussed intellectual property and publication with your Supervisor?

Yes () No () Not applicable ()

SECTION 3: To be completed by the student's supervisor

1. Have you reviewed the university policies related to intellectual property with this graduate student?
Yes () No ()

2. Have you reviewed this form after it was completed by this graduate student?
Yes () No ()

3. Is your graduate student's academic work being funded in whole or in part under a research agreement with a third party that affects publication or IP rights?
Yes () No () Not applicable ()

4. If the answer to 3 is yes, has your student signed the Graduate Student Agreement provided by Research Services for that project?
Yes () No () Not applicable ()

5. Have you reached a written agreement with this graduate student to cover ownership of intellectual property in the event of commercialization?
Yes () No () Not applicable ()

Any written agreement must be kept on file in the program office and a copy electronically submitted to FGS.

If the answer to any of these questions is "No," except question 6 in Section 2 and questions 3 in Section 3, please explain:

Student's signature _____ Date _____

Supervisor's signature _____ Date _____

Return the completed form to the Graduate Program Director. A copy of the completed form must be submitted to FGS.

SECTION 4: To be completed by the Graduate Program Director

On behalf of the Graduate Program, I have reviewed this form.

Graduate Program Director's signature _____

Date _____

Acknowledgment:

This document benefited significantly from the University of Toronto School of Graduate Studies document, Intellectual Property Awareness <http://www.sgs.utoronto.ca/governance/policies.htm>

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